

Shipping Day Checklist

Enterprise Auto Transport | (239) 273-4649 | MC #774106 | USDOT #2273104

Everything to do the day your vehicle is picked up and the day it is delivered.

Print it and tick the boxes as you go.

The night before pickup

- ☐ Wash the exterior so existing chips and scratches are visible
- ☐ Photograph all four sides, roof, wheels, interior and odometer with timestamps
- ☐ Leave roughly a quarter tank of fuel - no more
- ☐ Remove toll transponders and parking passes (we are not responsible for tolls or fees in transit)
- ☐ Empty the interior and trunk of all personal belongings
- ☐ Remove or lower aftermarket antennas, spoilers and bike racks
- ☐ Charge the battery and check tire pressure so the car rolls and steers
- ☐ Set aside one working key for the driver and keep your spare

Morning of pickup

- ☐ Confirm the driver's ETA window and cell number
- ☐ Park in an open area with room for a 75-foot truck, or agree on a nearby lot
- ☐ Notify your gate or HOA of the truck's arrival if required
- ☐ Disable alarms and toll tags; note any starting quirks in writing
- ☐ Have your photo ID and booking confirmation on hand

Loading and the Bill of Lading

- ☐ Walk the vehicle with the driver before it is loaded
- ☐ Confirm every existing scratch, chip, dent and curbed wheel is marked
- ☐ Verify soft-tie straps over the tires, not chains on the frame or suspension
- ☐ Check the carrier's MC number matches your dispatch confirmation
- ☐ Sign only after the condition report matches what you see
- ☐ Keep your signed copy of the Bill of Lading - it is your claim document

While the vehicle is in transit

- ☐ Save the driver's number and your coordinator's number
- ☐ Expect roughly 400 to 500 miles of progress per day
- ☐ Confirm the delivery contact, address and access notes 24 hours out
- ☐ Arrange payment in the agreed method (certified funds or card as booked)

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At delivery

- ☐ Inspect in daylight, before signing anything
- ☐ Compare against your pickup photos, panel by panel
- ☐ Check under bumpers, wheels, glass and the undercarriage
- ☐ Note any new damage on the Bill of Lading before the driver leaves
- ☐ Take delivery photos matching your pickup set
- ☐ Start the vehicle and confirm it drives normally
- ☐ Pay the carrier per the agreed terms and keep the receipt

If something is wrong

- ☐ Document it on the Bill of Lading at delivery - unsigned damage is hard to claim
- ☐ Photograph the damage from multiple angles with the truck in frame
- ☐ Call (239) 273-4649 the same day so we can open the carrier claim
- ☐ Get a written repair estimate; the carrier's cargo policy is the responding coverage